

EMAILING YOUR PLAN CHECKER (BUILDING & SAFETY)

The screenshot shows the EPICLA website interface. At the top left is the EPICLA logo with the text "Los Angeles County - Electronic Permitting & Inspections". To the right of the logo is the County of Los Angeles seal. Further right, it says "Good Evening, Guest". Below this is a navigation bar with links: "Apply", "Transportation", "Building Permit Help", "Customer Survey", "Map", "Pay Invoices", "Search", "Help", and "Calendar".

The main content area features a "Log In" form with the following elements:

- A "Log In" heading.
- A "Username" field with a red asterisk.
- A "Password" field with a red asterisk.
- A "Remember Me" checkbox.
- A blue "Log In" button.
- Links for "Forgot your password? Reset it", "Forgot your username? Email it", and "Don't have an account yet? Register Here".

Two callout boxes provide instructions:

- A green callout box on the left says: "To log in, enter your username and password".
- An orange callout box on the right says: "If you forgot your password, username, or have not registered, use the appropriate links here".

My Work – My Permits

The screenshot shows a web application interface for 'My Work'. The top navigation bar includes 'Home', 'Dashboard', 'Apply', 'My Work' (highlighted with a green box), 'Today's Inspections', 'Transportation', 'Build', 'Help', and 'Calendar'. Below the navigation, the 'My Work' section has two tabs: 'MY INVOICES' and 'MY PERMITS' (highlighted with a green box). A search bar is located below the tabs, with a callout box stating: 'You can use the search bar to narrow down your list of permits here'. Below the search bar is a 'Display' dropdown set to 'All' and an 'Export to Excel' button. A table lists permits with columns: Permit Number, Project, Address, Permit Type, Status, and Attention Reason. The table contains five rows of permit data. The first row is highlighted, and its 'Permit Number' 'UNC-BLDH [REDACTED]' is highlighted with a green box. A callout box points to this link, stating: 'Click on the link of the permit to open the case'. The table data is as follows:

Permit Number	Project	Address	Permit Type	Status	Attention Reason
UNC-BLDH [REDACTED]			Hotel/Motel New Construction Building Permit - County	Attention, Pending	Fail Failed Reviews
UNC-BLDM [REDACTED]			Construction - County	Attention, Pending	Unpaid Fees
UNC-BLDR [REDACTED]			Construction Building Permit - County	Attention, Pending	Fail Failed Reviews
UNC-GRAD [REDACTED]			Grading Permit - County	Attention, Pending	Fail
UNC-SOLR [REDACTED]			Ground Mount Solar	Attention, Pending	Fail Failed Reviews

After logging in, click on “My Work” and then click on the “My Permits” tab to see permits your account is linked to. Find the appropriate Permit Case number and click the number to open it

Permit Case – Reviews Menu

Permit Details | Tab Elements | Main Menu

Type: Commercial Addition/Alteration/TI Building Permit - County Status: In Review Project Name:

Select the "Reviews" menu to find types of reviews completed

Summary Locations Fees **Reviews** Inspections Attachments Contacts Sub-Records Holds Meetings More Info


Drainage Permit Plan Submittal			
Completed Date	07/07/2020	Submittal Status	Not Cleared
			Click the arrow to expand
Building Permit Plan Review			
Completed Date	07/06/2020	Submittal Status	Not Cleared

Type: Commercial Addition/Alteration/TI Building Permit - County
Status: In Review
Project Name:

- Summary
- Locations
- Fees
- Reviews**
- Inspections
- Attachments
- Contacts
- Sub-Records
- Holds
- Meetings
- More Info

Drainage Permit Plan Submittal

Completed Date	Submittal Status
07/07/2020	Not Cleared

! Drainage Permit Plan Review . Not Cleared . Li Jeff 

Comment
See Attachments Menu for plan check/correction files

Click the icon to email your plan checker specific to that review

Click to expand for comments (if any). Please note that plan review files are found in the Attachments menu

Building Permit Plan Review

Completed Date	Submittal Status
07/06/2020	Not Cleared

! Building Permit Plan Review . Not Cleared . Wong Timothy 